

PITTON VILLAGE FLOOD PLAN

This plan is intended to assist Pitton in preparing for any future flood, giving details of the operational aspects for mitigating the effects of flooding, e.g. protecting property and managing the flood.

Pitton villagers have supported the creation of this plan (original in 2003 but regularly updated), together with the establishment of a Support Group and a Flood Warden. Information for anyone affected by flooding, plus the responsibilities of volunteers in Pitton and other organisations are described in the following pages.

The actions expected of each organisation are listed in the plan, but that does not mean to say that the organisations necessarily accept that it is their responsibility to do so.

Flooding is caused by high groundwater

During the flooding that Pitton periodically suffers from

- Some houses in the centre of the village are liable to flood.
- The High Street and Black Lane suffer from high water levels, which cause closure and inconvenience.
- The elderly and less able of the locality suffer hardship and need help.
- Some householders require Portaloo's, or have to use upstairs facilities.
- There is some disruption to business.
- Some deliveries cannot be made to the village shop.
- Some days children cannot get to Salisbury schools.
- Access becomes difficult to many properties & cars become waterlogged.
- Gardens get flooded.

Key contacts for villagers are:

Pitton Village Flood Action Group:		
Flood Warden	Rod Coppock	01722 712 469
Deputy	Chris Sankey	01722 712 581
Flood Action Group Chairman	James Sinclair	01722 712 220
Information Centre - Pitton Village Stores	Rachel Morrison	01722 712 213
Wiltshire Council		
24-hour emergency service		01722 413834

It is anticipated that the problems caused by flooding will change as the Authorities take various actions. The Flood Plan will be updated to take account of any change of circumstances.

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1. PRIOR TO FLOODING

The Flood Warden will annually in the autumn organise as necessary:

- Contact with the District Council, the Environment Agency, Southern Water and the Highways Department for an update on the situation.
- The checking of all relevant culverts and ditches, and clearance and removal of any obstacles.
- The contacting of all volunteers to check their circumstances are unchanged.
- The contacting of those needing help to check their circumstances are unchanged.
- The monitoring of the Environment Agency Floodline.

The District Council will annually in the autumn:

- Clear the siphon.

Measurements of the water levels are taken and recorded on a regular basis. These records give an early warning of possible flooding:

The Environment Agency (Southern) publishes water levels at **Lopcombe Corner** on the internet: **www.environment-agency.gov.uk/static/documents/LopcombeGW.pdf**

Wessex Region also publish water levels at **Clarendon:**

www.webpmac.com, username/password: south wessex ea/blandford; then choose 'all sites' then Clarendon, or 9115.

The Environment Agency **does not** issue Flood Warnings for this area – it does however issue groundwater information bulletins which will give an indication when a flood threatens.

In addition to the above, our information comes from:

- Water reaching Old Manor Farm before it gets to Pitton. Mrs Jowett will be asked to keep the Flood Information Centre informed.
- Water 'ponding' in various areas in fields alongside Dunstable Road, and down at Bests Farm.
- Parts of Dunstable Road becoming flooded.
- Water collecting in Aymers House garage pit.
- Aymers Pond beginning to fill and some water collecting in the ditch leading to the siphon.

Historically villagers have been aware of certain flooding 14-18 days later when water levels reached a specific level. For example, when the GWL (Ground Water Level) at Lopcombe Corner reaches 97m, or 74m at Clarendon, flooding is inevitable. At this point the Flood Warden will contact Drainage Management at Wiltshire Council, who have undertaken to install pump(s) within 5 days.

2. PREPARING FOR A FLOOD

When he anticipates a flood the Flood Warden will organise:

- The ordering of the sand for sandbags.
- Putting e-mails/notices round the village warning of disruptions and probable extra car parking on village streets.
- Co-ordinating with the Council the delivery of pumps.
- Making-up and delivery of sandbags.
- Marking the edge of the road where necessary with plastic pegs and tape.
- Talking to the relevant authorities and preparing them:

Environment Agency	Highways Department/Police
Wiltshire Council	Stagecoach Buses
Parish Council	Wilts & Dorset Buses
Social Services	Southern Water (& Wessex Water)
Community Police	Southern Electric

Note: Those people living in or needing access to the part of the village prone to flooding might be wise to invest in a pair of waders.

Provision of Sandbags to Protect against Flooding

Householders should be aware that it is their responsibility to protect their property from flooding. The National Flood Forum has a directory of suppliers for items such as gel bags, flood boards, air brick covers.

The Council may provide a limited supply of sandbags free of charge to domestic properties that have been flooded, or are in imminent danger of flooding. The supply will be prioritised by level of need, or vulnerability for example the elderly or infirm and the protection of commercial property to prevent environmental pollution.

In some areas, where there is a known flood risk, the Parish Council may hold a limited supply of full and empty sandbags for distribution in times of emergency.

3. DURING A FLOOD

- The Flood Warden will keep a log book of calls made and actions agreed during the danger period and flooding. In his absence it will be passed to the Deputy Flood Warden.
- Volunteers will erect barriers with sandbags where necessary.
- The Flood Warden will monitor the waste water situation in the flood risk area and he will liaise with the Council and Southern Water concerning the necessity for an emergency pump.
- **At the first sign of the waters rising in the village, the Flood Warden is to be contacted.** Using a telephone twinning system he will alert all those in danger/and raise volunteers for furniture shifting.
- The Police, County Council Highways Department and bus Company will be contacted for liaison on warning signs for the road and information on bus services. The police will be informed of any property that is/is to be left empty.
- The Pitton Stores will become the Flood Information Centre & Flood Stockroom during opening hours. They will field queries in the first instance.
- Alternatively the Flood Warden or Deputy Flood Warden will be available by telephone.
- The Flood Warden will organise for the siphon and pumps to be monitored on a regular basis and problems reported to the Council immediately.
- Rachel Morrison will liaise daily with the Bus Company – information will be posted in the shop.
- There will be space set aside in the Shop for villagers to leave wellies and waders.
- The Flood Warden will provide information to Local Authority Emergency Planning Support Groups to enable them to assist and advise.
- The water will be measured during the whole flooding event at certain specified points in order to inform the Environment Agency post flooding.
- The Flood Warden will supply details of properties flooded, the extent of the flooding and flood levels to the Environment Agency.
- In the case of freezing, there will be salt bags kept at Parsonage Farm Barn.
- The Flood Warden will keep local Councillors and local MP informed.
- Organise temporary car park for shop
- The Flood Warden will, when it is safe to do so, take photos of flooding in relation to fixed points (such as bridges, walls and gates) noting the date, time, location of incident and direction of view, and record roads and properties that have flooded.

4. POST FLOOD

The Flood Warden will:

- Investigate flooding and record information including flood levels
- Supply details of properties flooded, the extent of flooding, and flood levels to the Environment Agency (see Appendix 12).
- Analyse the flooding event and identify any problems experienced in order to find solutions.

5. THE DUTIES OF THE RELEVANT AUTHORITIES

Environment Agency:

- Issues groundwater information
- Receives and records details of all flooding incidents
- Monitors the situation and advises other organisations
- Responds to pollution incidents

Wiltshire Council - Highways Department

- Maintains safe conditions on the roads
- Puts flood warning signs on the highway & organises road closures and traffic diversions
- Clears blockages on highway drainage systems/culverts
- May take action to protect property from flooding by water from the highway where there is a failure of the highway drainage system

Wiltshire Council - Emergency Planning Unit

- Co-ordinate evacuation where required
- Arrange Rest Centre facilities with WCC Social Services
- Co-ordination of other agencies (Volunteers etc)

Wiltshire Council Drainage Management:

- Annually check the siphon and de-silt when necessary.
- Co-ordinates Community emergency response.
- Emergency assistance – provide empty sandbags, pumps etc.
- Clear blocked watercourses etc.
- Environmental Health issues – pollution
- Emergency planning support group liaison
- In conjunction with Southern Water will supply portaloos.
- Co-ordinate clean-up after the event.
- Clear blockages in grills and siphon.
- Provide portaloos and appropriate facilities in relevant properties.
- Provide access to places where pipes are creating an obstruction.

Social Services:

- Will monitor all people at risk

Flood Warden & Support Group:

- Flood warning dissemination
- Distribute sandbags and erect barriers where applicable
- Monitor pumps as agreed with Wiltshire Council
- Provide help and advice where needed
- Identify vulnerable people

Southern Water:

- May install an emergency pump when toilets start to be affected, subject to the agreement of the Environment Agency under the joint Southern Water/Environment Agency protocol arrangement. (N.B. This will be of help only until the flood water overwhelms it.)
- Emergency pumping of sewage
- Clear blockages in public sewers
- Repair burst sewage and water pumping mains
- May take action to protect property from flooding by water from the public water mains or discharges from the public sewerage systems
- Provide portaloos (in conjunction with Wiltshire Council)

Wessex Water:

- May take action to protect property from flooding by water from the public water mains

Southern Electricity:

- Attends to emergencies relating to electricity which put life at risk
- Attends emergencies at their own service installations

Community police:

- Responsible for public safety
- Provide "Police Slow" signs and where necessary enforce temporary speed limits
- Apply for the road to be closed from Black Lane – Townsend

At risk Property Owners:

- Move to a safe area if relevant
- Prevent water entering property if possible
- Keep an emergency pack of torch and radio with batteries, candle, matches, camping gas cooker ring and bottled water.
- Switch off electricity and gas at the mains
- If planning to be away, inform police and ensure a third party has a key in order to check for problems.
- Move valuable possessions above floor areas liable to flooding
- Block downstairs wc's – e.g. with half-filled sandbags.
- Put plugs into sinks & baths and weigh them down; disconnect the washing machine and dishwasher outlets.
- Weigh down manhole covers with something heavy.
- Notify Flood Warden of foul drainage problems.
- Move cars from flood risk area.

(There is a range of free booklets issued by the Environment Agency, which give advice on protecting your property. Copies of these are available at the Pitton Stores)

Riparian owners (owners of land adjacent to a watercourse)

- Have a duty to maintain their ditches and accept flow from their upstream neighbours and pass it on to their downstream neighbours. Help can of course be requested.

Other Residents

- If it can possibly be avoided please do not drive through the water. If it is essential to drive through please remember to keep your speed to the absolute minimum to avoid wash into flooded houses.
- Please be aware that washing machine waste etc. can cause water surges into at risk properties.
- Be aware that there are alternative routes to the East:
 - (a) via Farley to Winterslow
 - (b) via the A30 to other points East. If the traffic is heavy it may be safer to turn left onto the A30 and go to the Laverstock roundabout to turn.

Appendix 1

ARE YOU PREPARED FOR FLOODING ?

The Environment Agency's Floodline is there to help keep you informed of any flood situations in your area, but do you know what to do if your property is at risk ?

Make yourself a Flood Plan so that you are ready to protect you and your family from flooding should the worst happen ...

FAMILY FLOOD PLAN

1. Make a list of **useful telephone numbers**, and keep them in a safe, clear place, close to hand.
2. Find out who, in the immediate area, holds **sandbag stocks** and where. Keep these details somewhere safe and close to hand.
3. Make a **Flood Kit** – It is a good idea to have a kit, containing a few essentials, made up and stored where everyone in the house knows where to find it. Your kit should include:

Key Personal Documents

Wellington Boots/Waders

Torch

Waterproof Clothing

Battery or Wind-up Radio

First Aid Kit

Mobile Phone

Blankets

Rubber Gloves

Any important medication

If you have children, consider what they will need.

4. Get into the habit of **storing valuable papers and belongings upstairs** or in a high place downstairs.
5. You should know exactly where to **turn off the gas and electricity**, and even be able to find them in the dark. Mark the tap or switch with a sticker to help you remember.
6. Make sure **the car is parked in a safe place**.
7. Make a list of things you need to take with you **in case of evacuation**. Have a plan for your family pets. Decide NOW where you will go and how you will get there. If you decide to stay in the house but decamp upstairs, make a list of things you will need.

ENVIRONMENT AGENCY FLOODLINE: 0845 988 1188

Full details for EA Floodline

24-hour Floodline

0845 9 881188

Lopcombe Corner

www.environment-agency.gov.uk

www.environment-agency.gov.uk/static/documents/LopcombeGW.pdf

Clarendon

webpmac.com

User No: South Wessex EA

Password: Blandford

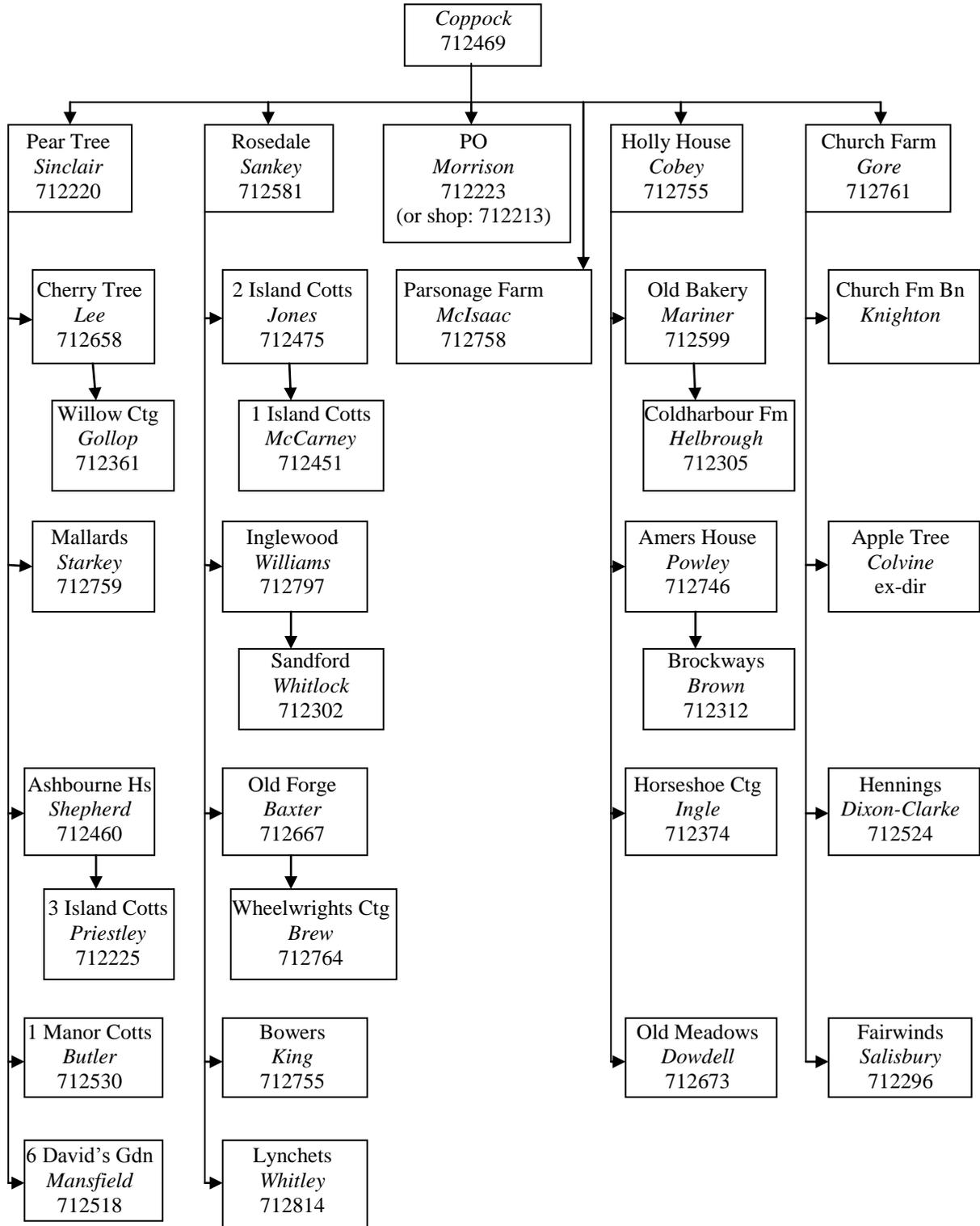
Site Name: Clarendon

Site ID: 9115

Appendix 2

Telephone Warning Cascade System

Please ensure that the warning is passed on as indicated by this chart – the arrows indicate the household to which you are responsible for passing on the message.



Appendix 3

Furniture Moving Assistance

Those who appear in the left-hand column have indicated that they might need help in moving furniture and other items to higher ground. Those in the right-hand column have indicated their availability to help. Those needing help should make contact as and when required.

Rosedale, Sankey	Lee (712658), Sinclair(712220)
Mallards, Starkey	Adams (712338), Nightingale(712604)
Holly House, Cobey	Coppock(712469)
Ashbourne House, Shepherd	Semmons(712556), Freeman(712702)
Wheelwrights Cottage, Brew	Emden(712780), Baxter(712667)
1 Manor Cottage, Butler	McCarney(712451), Veck(712336)
Old Bakery, Mariner	Helbrough(712305)
Sandford, Whitlock	Williams(712797)

Car Parking Provision

There may be occasions when access to driveways is made difficult, and some villagers have indicated that in those circumstances they would be able to provide some space for car parking. Those making this offer include:

Whiteway: Parsonage Farm (*McIsaac*), Cranbourne (*Purves*);
Beeches Close: Trevenner (*Vaughan*), Lanhill (*Hicks-Little*), Timbers (*Coppock*), Ithilien (*Barrass*);
David's Garden: Nos. 1 (*Stephenson*), 10 (*Forder*);
White Hill: Elm Tree Lodge (*Adams*), Whitehill Lodge (*Veck*);
Model Farm Lane: No. 2 (*Simmons*);
Above Hedges: Woodcote (*Freeman*).

Please note that there is additional emergency parking in the Village Hall Car Park.

Appendix 4
Check List (for discussion with affected property owners)

Name:

Address:

Telephone Number:

E-mail:

Sandbags

Flood Hazards

Do you need warning ?

Medical services/social services ?

Help Needed:

Ditch clearing	
Furniture moving	
Transport to and from Salisbury	
Lifts for children to school	
Car parking on dry land	
Accommodation in the event of evacuation	
Help with shopping	
Help with cooking	
Child minding (unforeseen events)	
Domestic facilities e.g. washing machines etc.	

Help offered

Ditch clearing	
Sandbag filling	
distribution	
Monitoring pumps	
Furniture moving	
Provide transport	
School lifts	
Provide car parking	
Shopping	
Provide accommodation	
Provide cooking facilities	
Child minding	
Domestic facilities e.g. washing machines etc.	
Trailers	
Distribution of leaflets etc.	

Appendix 5

Contents of Flood Stockroom in Pitton Village Stores

Plastic pegs/road pins)
2” wide tape or similar) to define road edge at Amers Pond.
Environment Agency booklets on Flood Prevention/Protection
Fluorescent jackets

December 2003: This Flood Plan has been agreed by the Environmental Services Department on behalf of Salisbury District Council and circulated to the Southern Region Environment Agency, Wiltshire County Council, and all relevant agencies.

Appendix 6
Contacts

Please note that it is the responsibility of the Flood Warden and his/her deputies to contact the Authorities. You should address all enquiries to one of the named personnel initially.

Floodline	0845 988 11 88:	01 226	
Agency	Contact	Phone No.	e-mail
Flood Warden	Rod Coppock	712 469	rod coppock@gmail.com
Deputies	Chris Sankey	712 581	christophersanke@aol.com
	Rachel Morrison	712 213 712 223 after 6 pm.	
	James Sinclair	712 220	jamesinclair@emailitis.com
	Lorna Butler	712 535	
Flood Information Centre	Pitton Stores	712 213	
National Flood Forum	Operations Co-ordinator	01299 403 055	floodforum.org.uk amanda.davies@floodforum.org.uk
Parish Council - Community Emergency Volunteer	?	712	
Southern Water (waste)		0845 278 0845	
Wessex Water (supply)		0845 600 4600	
Community Police		0845 408 7000	henryclissold@wiltshire.pnn.police.uk
County Council – Highways Department	Wiltshire Highways Partnership - Wilton	0800 232323	clarence@wiltshire.gov.uk
Wiltshire Council	Emergency Planning	01225 713159	emergencyplanning@wiltshire.gov.uk
	Flooding of roads or homes from the road	0800 232323 (from landlines only) 01225 777234	clarence@wiltshire.gov.uk
Wiltshire Council	Civil Emergencies : Principal Engineer Land Drainage Engineer	01249 706312	daniel.everett@wiltshire.gov.uk steve.scothern@wiltshire.gov.uk